



**Eastington Community Land Trust
(ECLT)**

**Steering Group Meeting 15th
September 2016 at 7.00 pm in Village
Hall**

MINUTES

1. Attendance and Apologies for absence

Muriel Bullock (MB) (Acting Chair), Alan Brasier (AB), Alison Loverage (AL), Paul Mannings (PM), Tom Low (TL) (Acting Secretary), Kathryn Gribble (KG) (Acting Treasurer), Sharon Wells (SW). Apologies from Cllr John Jones (JJ) and Karl Hine KH (Aster). There were two members of the public

2. Approval of Minutes of 25th August 2016

Accepted and signed by AB as Meeting Chair.

3. Financial Report

KG reported £3,950 at bank. The monthly financial report is attached. An invoice for Village Hall was approved and TL provided information on £40 spent on Registration (item 4 below). SW supplied a new member and £1.

It was agreed that our year end would be 30th September and that TL would ask Mrs G Morris to be our independent auditor.

ACTION – TL and KG

4. Progress on Registration

MB, TL, Ed Davies and Val Taylor signed the completed Registration forms and two copies of the completed Rules, on Monday. These are now with the Financial Conduct Authority along with a cheque for £40.00. The normal time for acceptance of registration is 15 days.

5. Application for Match Funding grant from Charlie Bullock Fund

Acting on advice from the parish Clerk, TL switched the application to the Solar Panel Fund, which has a balance of £6,000. However, a series of queries by Parish Cllrs resulted in a deferment to the October 13th Council meeting. The Clerk has had legal advice subsequently which partially resolves the queries raised and MB, TL and the Clerk will meet SDC Development Control on 26th September to resolve the balance.

6. Budget Variations

PM and TL, with the help of KH had prepared a budget incorporating all four grants and expected expenditure up to Planning. The result was Expenditure estimate of £64,620 with grant income (assuming Solar Fund and maximum Locality grants) of £59,000 i.e. a shortfall of £5,620.

MB and TL will ask SDC if the £4,620 planning fee can be further reduced.

ACTION – MB and TL

TL will ask two local professionals if they will undertake the Ecology Survey (£1,200) and Ground

Investigation (£4,500) for a more charitable fee

ACTION – TL

PM will ask the preferred architect if his fees can be trimmed by perhaps 10% and/or a proportion moved from pre-planning to build costs. In the light of the shortfall and the deferment of the Solar Panel Fund decision, it was agreed to hold back on formal appointment of the architect

ACTION - PM

Discussion settled on seeking funds from local businesses of maybe 10 staff and upwards (whose staff may benefit from ECLT's work), using the research by AB earlier this year. A review of AB's list and a draft letter would be produced by the next meeting. It was agreed that donors would be honoured by listing on a "thank you" board in the Village Hall

ACTION – AL, SW and MB

TL agreed to look at specific charitable funds (Co-op and Lottery) and AL would consider an approach to Renishaws

ACTION - AL and TL

7. Date of next meeting

Thursday 29th September, 7.00 pm in Village Hall, principal business - funding

Tom Low, Acting Secretary

CIRCULATION: Steering Group, IC (Advisor), KH and website

GLOSSARY:

CLT – Community Land Trust

DCLG – Department for Communities and Local Government

GRCC – Gloucestershire Rural Community Council

HA – Housing Association

HCA – Housing and Communities Agency (government funding for HAs)

NCLTN – National CLT Network

SDC – Stroud District Council